

## **Trousdale County Register of Deeds Recordings and Fees Policy**

The Trousdale County Register of Deeds has implemented the following fees in regard to documents submitted for recording purposes, as well as requested copies of recorded documents and general copy fees. This document also addresses overage and underage policies of the Trousdale County Register of Deeds office.

1. A data processing fee of \$2.00 will be assessed upon receipt of recorded documents.
2. The Register's office will retain as fees of the office any overage in the amount of \$10.00 or less per document and it will be receipted as an overage.
3. Documents submitted with payment equaling \$10.01 or more over the assessed recording fees are subject to return as unrecorded. The Register's office reserves the right to contact the submitting entity to inform of unrecorded documents. The Register will turn over all fees in the overage account to the County Trustee at the end of each month.
4. Documents and monies received for recording with insufficient funds for recording fees will be returned to the submitting entity as unrecorded. The Register's office reserves the right to contact the submitting entity to inform of unrecorded documents.
5. Military Discharge documents (DD-214) will be recorded at no charge to the individual or entity recording these documents.
6. Certified Copy fees are assessed at \$5.00 for the first page and \$0.15 for each additional page per document.
7. Plat, Map or Survey fees are assessed at \$20.00 per recording.
8. UCC Filings are assessed at \$13.00 for the first name indexed and \$15.00 per additional name on the same UCC.
9. Documents containing two pages or less are assessed at \$10.00, excluding documents with consideration clauses.
10. General copies are assessed at \$0.25 per page, and Recorded Document copies are assessed at \$0.15 per page.
11. Faxes are assessed at \$3.00 for the first page and \$0.25 each additional page.
12. The Trousdale County Register of Deeds reserves the right to amend this policy as deemed necessary.

2004 Legislation sponsored by the Tennessee Land Title Association has required that a policy be implemented and followed.

Original: February 8, 2017