

**FEBRUARY 27, 2012 – HARTSVILLE/TROUSDALE COUNTY COMMISSION MEETING**

**BE IT REMEMBERED,** That the Honorable Hartsville/Trousdale County Commissioners met pursuant to adjournment with the Honorable Mark Beeler, Commission Chairman presiding and the following commissioners present to wit: Freddie Banks, Wayne Brown, James Chambers, Don Coker, Bill Fergusson, Bubba Gregory, Richard Johnson, Mike Keisling, Clyde Mansfield, James McDonald, David Nollner, John Oliver, Mark Presley, Carol Pruitt, Phillip Taylor, Robert Thurman and Mark White.

1. Open Court – Sheriff Ray Russell
2. Invocation – Carol Pruitt
3. Pledge to the American Flag – James Chambers
4. Roll Call – Rita Crowder
5. Approval of Minutes – Minutes stand approved as distributed.
6. Announcements –
  - A. Early Voting Presidential Primary Feb. 15 – 28; Presidential Primary – March 6.
  - B. Add the following meetings to the March Calendar: Beer Board – March 7 @ 5:30 p.m. @ the Courthouse and Emergency Services – March 15 @ 7:00 p.m.
  - C. Grand Jury Report was distributed to the commission.
7. Amendments to Agenda/Approval of Agenda –

Add a Budget Amendment for the Urban Services as Item 12.F.2  
Add a Committee Appt. as Item 12.E.2 – Bill Hunt to the Emergency Services Committee  
Motion this Court approve this Agenda as Amended.  
Motion by Phillip Taylor, Second by Wayne Brown

**MOTION CARRIED**
8. Citizen’s Response to Agenda Items – No one signed in to speak
9. County Mayor Report - Jakie West

Co. Executive Jakie West stated that the 4-Lake Authority had been given a 2 yr. Extension. Mr. Don Rigsby has been named as the new 4-Lake Director. He also stated that he had been working with NCR – North Central Recycling. They are in the process of making changes in operations and are moving forward with those changes. Hartsville/Trousdale County has also received the Disaster Recovery Contract for \$750,000.00. Mr. West has been given the go ahead to get bids on the equipment needed such as sirens and generators. We will have to purchase these items and then get reimbursed.

#### 10. Committee Reports...

A. Budget and Finance Committee – Mark Beeler

The Committee reviewed the Feb.15, 2012 Financial Statement, discussed the possible need for a new garbage truck, patient charges and sale of gasoline is running over budget, but most depts. seem to be on target. Discussed Budget amendments on the Agenda and stated the need to begin preparations for the 2012-2013 Annual Budget. The next meeting will be Mar. 19<sup>th</sup> @ 6:00 p.m.

B. Employee/Personnel Committee – Steve Burrow

The Committee met with the Elected Officials and their employees and discussed possible changes to the new Personnel Policy that they are planning to adopt. The committee agreed to add three administrative days back to the policy, leave the language of 32 hrs. as full-time, remove the statement of maximum 15 paid days from sick pay usage and a few other changes such as adding the Nepotism Policy. Have the Co. Attorney approve changes and send to the full Committee for approval.

C. Emergency Services committee – David Nollner

The Committee discussed the job description for the EMS director and were satisfied with what they had drawn up and were ready to advertise the job. The ad will run for two weeks in the Vidette and papers of Surrounding counties. It will also be placed on the website: [tnambulance.com](http://tnambulance.com). The Committee voted to add Mr. Bill Hunt to the committee. The full Commission will then have to approve this appointment. Mr. Hunt comes to the commission with nineteen years of experience in emergency services and is also a neighbor to Commissioner Bill Fergusson. He will try and help the problems facing the EMS and hopefully help find solutions and maybe save us some money. Also, collections are at 65% to date.

D. Economic Development Committee – Mark White

The Committee had met with the ECD – Tn Dept. of Economic & Community Development, to tell them what our County needs are and to get our name out there for new industry to locate. We have Power Com Industrial Park and it is a big asset for the county. Since this meeting, we are already receiving e-mails from potential employers. Mark White and

Stephen Chambers met with Mr. Hixon of the JECDB in Lebanon. Mr. White said that it was a very productive meeting. They were given a lot of good direction and are ready to hit the ground running.

E. Law Enforcement committee – James Chambers

Sheriff Ray Russell discussed information regarding three different parties interested in providing medical care for the inmates. He would like each of the three groups to come and present their proposal to the committee. Sheriff Russell also handed out information showing savings on gas, electricity and water at the jail due to the new items provided by the Energy Grant.

F. Metro Communications Committee – Tim Roberson

Mr. Roberson was not present but Chairman Beeler said that the committee is working to develop a County Website that would list all e-mail addresses for our County offices and commissioners. The committee is looking for a company that would do a hosted website. This would be the cheapest way. They have not yet come up with a name for the website.

11. Old Business – None

12. New Business –

A. Ordinances – First Reading:

1. Ordinance #68-2012-04 – An Ordinance to Amend Article VII, Section 7.020 of the Zoning Resolution of Trousdale County, and to Amend Article VI, Section 6.020 of the Zoning Ordinance of Hartsville, Tennessee (Non-Conforming Uses)

Motion this Court approve this Ordinance #68-2012-04 – 1<sup>st</sup> Reading.

Motion by David Nollner, Second by Carol Pruitt

**MOTION CARRIED**

2. Ordinance #69-2012-05 – An Ordinance to Authorize and Establish Procedures, Protocol and Fines for Violations of Zoning and Building Codes and Ordinances

Motion this Court approve this Ordinance #69-2012-05 – 1<sup>st</sup> Reading.

Motion by Wayne Brown, Second by Carol Pruitt

**MOTION CARRIED**

3. Ordinance #70-2012-06 – An Ordinance to Amend the Personnel Policies of Hartsville/Trousdale County Metropolitan Government

Motion this Court approve this Ordinance #70-2012-06 – 1<sup>st</sup> Reading.

Motion by Bill Fergusson, Second by Wayne Brown

MOTION CARRIED

B. Public Hearing –

1. Ordinance #65-2012-01 – An Ordinance to Amend Article V, Sections 5.044, 5.045 & 5.046, and Article VIII, Section 8.060 of the Zoning Resolution of Trousdale County and to Amend Article V, Section 5.061 of the Zoning Ordinance of Hartsville, Tennessee pertaining to Churches.

Motion to close Public Hearing.

Motion by Carol Pruitt, Second by David Nollner

MOTION CARRIED

2. Ordinance #66-2012-02 – An Ordinance Defining the Duties and Responsibilities of Department Heads, Directors, and Supervisors Operating Within the Hartsville/Trousdale County Metropolitan Government.

Motion to close Public Hearing.

Motion by Carol Pruitt, Second by David Nollner

MOTION CARRIED

3. Ordinance #67-2012-03 – An Ordinance to Designate the Hartsville/Trousdale County Building Inspector as the Metro Codes Enforcement Officer

Motion to close Public Hearing.

Motion by Wayne Brown, Second Carol Pruitt

MOTION CARRIED

C. Ordinances – Second Reading:

1. Ordinance #65-2012-01 – An Ordinance to Amend Article V, Sections 5.044, 5.045 & 5.046, and Article VIII, Section 8.060 of the Zoning Resolution of Trousdale County and to Amend Article V, Section 5.061 of the Zoning Ordinance of Hartsville, Tennessee pertaining to churches.

Motion this Court approve this Ordinance #65-2012-01 – 2<sup>nd</sup>  
Reading.

Motion by Carol Pruitt, Second by David Nollner

MOTION CARRIED

2. Ordinance #66-2012-02 - An Ordinance Defining the Duties and Responsibilities of Department Heads, Directors, and Supervisors Operating Within the Hartsville/Trousdale County Metropolitan Government.

Motion this Court approve this Ordinance #66-2012-02 – 2<sup>nd</sup>  
Reading.

Motion by Carol Pruitt, Second by Bill Fergusson

MOTION CARRIED

3. Ordinance #67-2012-03 – An Ordinance to Designate the Hartsville/Trousdale County Building Inspector as the Metro Codes Enforcement Officer.

Motion this Court approve this Ordinance #67-2012-03 – 2<sup>nd</sup>  
Reading.

Motion by Wayne Brown, Second by Mark White

MOTION CARRIED

D. Hiring Freeze Consideration –

Being as there are a few departments that need to hire a new employee, the Commission considered relaxing the freeze on hiring.

Motion this Court relax the Hiring Freeze as long as the Departments did not violate the Nepotism Policy as defined in the pending Ordinance #70-2012-06.

Motion by Mike Keisling, Second by Richard Johnson

MOTION CARRIED

E. Commission Approval of Ambulance Service Director Job Description.

Motion this Court approve this Job Description for the Ambulance Service Director.

Motion by Carol Pruitt, Second by David Nollner

MOTION CARRIED

2. Appoint Bill Hunt to the Emergency Services Committee.

Motion this Court approve this Committee Appointment.

Motion by Carol Pruitt, Second by David Nollner

MOTION CARRIED

F. Budget Amendments:

1. Schools Budget Amendment – \$382,254.00 for Regular Instruction Program.

Motion this Court approve this Budget Amendment.

Motion by Carol Pruitt, Second by Mike Keisling

**MOTION CARRIED**

2. Urban Services Fund Budget Amendment - \$3,500.00 additional funding for repair, maintenance and fuel costs for trash collection vehicles.

Motion this Court approve this Budget Amendment.

Motion by Carol Pruitt, Second by Freddie Banks

**ROLL CALL, BOOK PAGE 75 – 18 AYE, 0 NAY, 2**

**ABSENT**

**MOTION CARRIED**

Motion this Court Adjourn.

Motion by David Nollner, Second by Carol Pruitt

**MOTION CARRIED**